



# *Young Executive of the Year*

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The 'Young Executive of the Year' will be awarded to the most outstanding young executive in the retail industry in Singapore, who is aged 30 or below as at 30 April 2018.

**Judging Criteria:**

- Management skills
- Interpersonal skills
- Commitment to self-improvement
- Achievements and contributions to the company and the retail industry in terms of how the young executive has raised the standards, profile and image of the company and the retail industry in Singapore

**Eligibility:**

- The Award is open to all Singaporean / Permanent Resident young executives in the retail industry in Singapore, who are aged 30 or below as at 30 April 2018, and are working in retail companies that are Ordinary Members of the Singapore Retailers Association.
- He / she must be supervising / managing at least three subordinates.
- The application can be for any eligible young executive from any department within the company.

**Application:**

The application must be duly completed, verified by the CEO / Managing Director, and submitted together with the necessary supporting materials to:

**Singapore Retailers Association**  
**1 Coleman Street, The Adelphi #05-11B, Singapore 179803**  
**Closing Date: 31 May 2018**

**Note:**

Incomplete / illegible submissions, false particulars or wilful suppression of material facts will render the applicant liable to disqualification, or if awarded, to revocation of the Award.

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Please type / write neatly in the space provided, and attach a separate sheet where necessary.

## **Details of the Company**

Name of Company: \_\_\_\_\_

Business Address: \_\_\_\_\_

Name of Contact Person: Mr / Ms \_\_\_\_\_

Designation: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

## Details of the Young Executive

1. Name (*please underline surname*): Mr / Ms \_\_\_\_\_  
Name in Chinese if applicable: \_\_\_\_\_
2. Date of Birth: \_\_\_\_\_  
Age (*as at 30 April 2018*): \_\_\_\_\_
3. Nationality:  
 Singapore Citizen  
 Singapore Permanent Resident (*please specify citizenship*): \_\_\_\_\_
4. Designation: \_\_\_\_\_  
Store Name & Branch Locations if applicable: \_\_\_\_\_  
Total number of subordinates currently supervised / managed by the young executive: Please \_\_\_\_\_  
attach reporting structure.
5. Please explain in no more than 1500 words, why the young executive deserves to win the Award. To support your submission, please provide the following details of his / her:
  - i. Job responsibilities;
  - ii. Management skills;
  - iii. Interpersonal skills;
  - iv. Commitment to self-improvement; and
  - v. Achievements and contributions to the company and the retail industry in terms of how the young executive has raised the standards, profile and image of the company and the retail industry in Singapore.
6. Please submit the following items:
  - i. At least 30 digital images to show the job responsibilities, management skills and interpersonal skills of the young executive at work (300dpi in landscape orientation, jpeg format on a CD-R or thumb drive);
  - ii. A short write-up by the young executive on his / her passion and vision for retail, career goals, and how he / she plans to further raise the standards, profile and image of the retail industry in Singapore;
  - iii. His / her employment history; and
  - iv. Any other relevant supporting materials e.g. accolades / awards / certificates attained.

Note: The quality of the digital images must be good enough for print and video / slide production. The SRA reserves the right to use the materials at the Awards Presentation and / or in other ways deemed appropriate. All materials submitted will become the property of the SRA and are not returnable.

## Declaration

I declare that the application has been duly completed, and all information given is accurate to the best of my knowledge.

Name of CEO / Managing Director: Mr / Ms \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_ Company Stamp: \_\_\_\_\_ Date: \_\_\_\_\_